



Jon Lever FRICS

## Welcome...

to our new 'APC Inner Circle' newsletter. Especially created for you as a DeLever valued customer and contact. This month we are discussing 'your big day' the APC Final Assessment. Jon Lever FRICS has been involved in the APC process for over 30 years. Through DeLever he has helped thousands of people achieve their dream of becoming a Chartered Surveyor.

### APC iSpy Final Assessment Question Identification

We can help you identify at least 60% of your final assessment questions!

See: [www.DeLever.com/ispay](http://www.DeLever.com/ispay)

## APC Roadshow

COMING SOON

Surgery Satisfaction Survey: **97%**



It is a very simple format of a face to face APC focused seminar for up to 10 to 15 delegates, keeping it small, focused and effective. Followed by an open discussion APC surgery delivered face to face and streamed online simultaneously for many more to attend. Book online at:

[www.DeLever.com/APCroadshow](http://www.DeLever.com/APCroadshow)



10 to 15  
Face to Face SEMINAR  
13:00

The seminar will be on a set topic depending upon when in the APC process it is delivered. You can view the topics on our web site when booking your place. **Price: £99 incl VAT.**



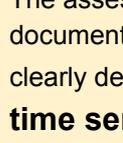
14:00  
Face to Face & Online SURGERY  
16:00

The Surgery is an open forum for anyone, from any APC Pathway and Route to attend face to face or online to discuss anything about the APC. The online section will run from 14:00 to 16:00 and a final hour just for those attending face to face, who may wish a private discussion, from 16:00 to 17:00. **Price: £20 incl VAT (Surgery is FREE if you pay for the seminar)**

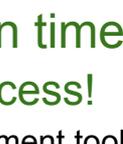


16:00  
Face to Face ONLY SURGERY  
17:00

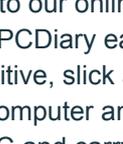
*"Basically, any APC question you can think up, Jon can probably answer it!"*



Water ONLY (NO FOOD)



Water ONLY (NO FOOD)



Water ONLY (NO FOOD)

### Dispelling the Final Assessment Interview Myths...

The assessors are **NOT** limited to just what you have written in your submission documents! They will assess the depth and breadth of your competencies, as clearly defined in the APC Pathway guides... **Remember**, it is not about **time served** but your real-life **experience** and **competence**.

## Sandwich Students...? FREE & Saves 60% admin time

### DeLever myAPCDiary - Free Access!

APC Journey, SMART, Online management tool

Are you undertaking an industry placement (often called sandwich students) and want to get ahead with your APC?

If so, you are eligible for **Free Access** to our online APC Journey management software. The myAPCDiary easily captures your whole APC experience in an intuitive, slick and frustration free environment. It works on any computer and smart device. Why not keep on top of your APC and carry your APC in your pocket. **Contact us at [hello@DeLever.com](mailto:hello@DeLever.com) to get your Free copy today...**



*"It is fantastic to have all the required documents in one place that can easily be accessed and filled in as required. The APC is fraught enough without worrying if the relevant forms and documents are correct myAPCDiary goes along way towards removing some of that apprehension"*

Sign Up For FREE: [www.APCdiary.com](http://www.APCdiary.com)



## DeLever Network FAQ's

Have you joined our FREE DeLever Network Instant Messaging system? We use **slack** a free APP that works on any smart device or computer...

Here is a flavour of what we get asked...

**Candidate question:** "I started my APC back in August 2016 and I have just finished collating three years experience as of this week. Will the RICS assessment panel want to see me record a diary entry right up and until the assessment date?"

**DeLever Answer:** "You don't include your diary in your submission, it is used to populate your log book and help you write your summary of experience"

**Candidate question:** "Is an APC candidate allowed to use the rics logo in the Final Assessment Case Study and Presentation?"

**DeLever Answer:** "If the logo is already on the RICS template, then I say OK, leave it on and go with it. If it is a document you are preparing I would absolutely advise you NOT to use it. Not because you cannot, but because you may use it incorrectly in size or shape etc."

Do you have questions? Come and join 1200+ other APC Candidates and get your questions answered 24/7...

[www.DeLever.com/network](http://www.DeLever.com/network)

## Assessor Questioning?

Over the last 14 years Jon Lever has trained over 7,500 RICS members to be APC assessors. Part of the training focuses on how to ask competency based questioning. Jon trains the assessors as follows:

**The assessors should provide** candidates with clear, and concise questions relating to declared competencies, knowledge and experience in the submission docs.

**Candidates will be asked to explain** their understanding, experience, actions and advice given. Also discuss and give opinion how they would undertake their own surveying business professionally.

**Candidates are advised to ensure** they have plenty of experience project examples for each of their declared competencies to be able to discuss their depth and breadth of relevant experience with the assessors.

**Remember anything that is included** in the Final Assessment submission documents will and can be used for the basis for a question at the final assessment.

**Why not check out our APC Doc Review and iSpy support?**

### Candidates! How to write your Competencies properly?

We have our latest online Masterclass recording available to stream for 30 days for only £10 (incl VAT).

[www.DeLever.com/process-od](http://www.DeLever.com/process-od)

## What's on at DeLever?

### In October

How can we help you?

**Document reviews** - Have your Final Assessment document checked by an APC Expert Coach before you submit? [www.DeLever.com/docreview](http://www.DeLever.com/docreview)

**Mock Interviews** - ACE your APC by attending an authentic DeLever APC Final Assessment Mock Interview. Facilitated at real RICS assessment centres, with real APC assessors. Instant feedback given & recorded.

[www.DeLever.com/mocks](http://www.DeLever.com/mocks)  
(Early Bird prices still available)

**APC iSpy Question Identification** - Receive a report detailing hundreds of potential questions based upon your actual APC Submission Document and produced by an APC Assessor.

[www.DeLever.com/ispy](http://www.DeLever.com/ispy)

**APC Masterclasses** - Online webinars with Jon Lever FRICS covering:

- Final Assessment explained
- APC Presentation explained
- RICS Rules of Conduct
- RICS Professional Ethics

[www.DeLever.com/masterclasses](http://www.DeLever.com/masterclasses) or [www.DeLever.com/recordings](http://www.DeLever.com/recordings)

**APC Forums** - FREE online APC forum discussing APC Hot Topics for session 2, 2019.

[www.DeLever.com/forum](http://www.DeLever.com/forum)



## Competition Corner

Win 7 days access to a Masterclass Recording?



**Guess the 3 words and then pop online to search for the answer**

**Word1** = A 3D square or m3 is \_ \_ \_ \_

**Word2** = Crawl under and jump \_ \_ \_ \_

**Word3** = When using a browser you can do a web \_ \_ \_ \_ \_

Put the above words into the following web address, as shown:

**[www.what3words.com/Word1.Word2.Word3](http://www.what3words.com/Word1.Word2.Word3)**

And answer this question: "What is the 'real' address (to the front door) of the building you will find when arriving at this location?"

This months prize is an **APC Masterclass Recording – Professional Ethics Explained** – for 7 days access, normal value £35. Email your answer to [jon@DeLever.com](mailto:jon@DeLever.com). If correct we'll put you in the prize draw on 31st October 2019. There are 5 prizes available.

## theAPCcentre

one-click link to everything APC

### APC Resources at your fingertips

We often have trouble finding the right resources and remembering the ones we do find!

theAPCcentre is our solution to keeping everything we need in one place and we are going to share it with you too... You're welcome!

It's a 'work in progress' resource, so if you find something online that you think would be useful to others then get in touch. Thank you.

